



5827 Highland Road Highland Heights Ohio 44143
 (440) 442-7403 Fax: (440) 473-1994

www.highlandhts.com

Sign Permit Approval

PROJECT/BUILDING LOCATION:

Building Name: _____ Address: _____
 Owner: _____ Phone: _____
 Contractor: _____ Phone: _____

BRIEF DESCRIPTION OF WORK COVERED UNDER THIS APPLICATION:

Type of sign: Permanent _____ or Temporary _____
 Length: _____ x's Width: _____ = Sq. Ft. _____
 Lineal Ft. of front elevation of building: _____
 Electrical: _____ Yes _____ No
 Estimated cost: _____

2 SETS OF PLANS SHALL ACCOMPANY THIS APPLICATION FOR THE ARCHITECTURAL REVIEW BOARD, AND INDICATE THE FOLLOWING INFORMATION:

- A. Site Plan
- B. Distances of all right of ways
- C. Size of sign(s)
- D. Method of Construction
- E. Design and colors
- F. Color photograph of structure

REGISTERED DESIGN PROFESSIONAL INFORMATION:

_____ Architect _____ Engineer
 Designer: _____ Registration Certificate No: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ E-mail: _____

THE UNDERSIGNED HEREBY AGRESS TO INSTALL SIGN PER RULE AND SPECIFICATIONS OF THE OHIO BOARD OF BUILDING STANDARDS AND THE ORDINANCES OF THE CITY OF HIGHLAND HEIGHTS.

Applicants Signature: _____
 Building Official Signature: _____
 Approval Date: _____