

## L&F Tuesday 1/19/21 at 7 pm

Meeting called to order at 7:02pm

### Persons in Attendance:

Carol Ganser  
Dale Grabfelder  
David Ianiro  
Lisa Stickan  
Mayor Brunello  
Frank DiLalla  
Ann D'Amico  
Ed Hargate  
Joe Filippo  
Anthony DeLisio  
Ann D'Amico  
Sean Milroy  
Chief Cook

### Agenda Items and Notes:

- Budget review for 2021
  - Joe F. reviewed overview and his memo from January 14th, 2021
  - Frank asked about being careful to balance expenditures with what looks to be decreased forecasted revenues for 2021 wherever possible.
  - Frank also asked that we all keep in mind “nice to have” items versus “need to have items” relating to all expenditures and capital expenditures especially.
  - Mayor Brunello acknowledged that he has worked with the Department heads this year to be sure that we are as responsible in our spending as possible given the fact that revenues will be lower in 2021.
  - Ann asked for clarification on where the line item in the budget is related to Lyndhurst municipal court spend for 2021.
- Building Department
  - Presented 2021 projections which are similar / in line with prior years.
  - Part time wages expenses will decrease this year.
  - Budgeted for potential wages help if the building department should need that next year.
- Parks and Recreation
  - Charged less than half of the money for our usual summer programs last year - baseball, softball and pool passes.
  - Hope is to plan for full schedule of summer activities this coming summer. However, swim team for example is not certain yet if the league will proceed.
  - There is upside in the fact that more revenue looks possible with the full traditional list of summer activities looking to go forward as per usual.
  - Capital request for a new 52” mower replacement.
  - Frank, Ann, Sean, and Lisa all commented they are comfortable with the P&R budget proposal for 2021.
- Police Department
  - ~85%-90% of Revenue in Police Department is wages - which is fixed.
  - Last year we had a police officer resign and not back filled so actual performance was well under last year.
  - Administration services will be about the same.

- Department runs 24/7 Dispatch and takes 5 people to run that full time all week and we do it with 4 full and 1 part time.
- Communications Lease expense is for cameras on main roads and license plate readers.
- Mandatory around the clock we have 3-4 cars on the road.
- Ann asked about what portion of the budget covers wildlife control.
- Other Departments
  - County Health Department per the contract \$46K
  - Community Day - kept the budget the same as last year at \$50K.
    - Lisa stated she agrees with this since this did not occur last year.
  - Planning and Zoning - is all wages for the commission.
  - Tree Program - for tree lawns - flat to last year.
  - Street Lighting and Traffic lighting expenditures all in line with last year.
  - Sewer Management / Drainage allocated \$10K this year. These expenses typically resided in the Service department in years past. It can be used through the drainage commission studies etc.
    - Ann asked about estimates for work as done by the city engineer related to drainage projects. Yes, council can ask for estimates.
    - Sean asked if expenditures drawing from the \$10K had to go to council for approval. Yes, these expenditures should be brought to council.
  - Not conducting the sidewalk program this year to save on expenditures.
  - Anthony DeLisio asked about Community Day wages for the members. As of now, they are not paid.
  - Lisa asked about attendance requirements for pay on commissions. Lisa stated she wants that to be consistent across the board. Joe will pull the information for council to review at a future meeting. Mayor Brunello acknowledged there is some inconsistency.
  - Mayor's Office budget is a decrease in 2021 versus last year. There is a Capital request for \$6K in improvements to the admin bathroom.
    - Ann asked why the medical expense is \$0. There is no medical expense coverage for Mayor Brunello's assistant.
  - Council Budget
    - Mayor Brunello stated that Council Salaries should be considered for increase in future years. Compared to other cities, Highland Heights City Council and Mayor wages are lower.
    - Sean asked when the last salary increase was. Ed stated 1990. Sean agreed that this topic should be discussed.
    - Lisa pointed out that there is some language in the charter that may need to be looked at per the guidance of the Law Director.
  - Finance Department generally in line with prior year with minimal exceptions.
    - Lisa pointed out that clerks' wages have increased this coming year slightly.
  - Sean asked about the debt we are currently paying down. Joe will walk us through these options at Saturday's meeting.

Next meeting on Wednesday 1/20/21 at 7 pm.

Meeting adjourned at 8:32 pm.