
**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: JANUARY 26, 2021
Highland Heights Community Center
8:00 PM**

PRESENT: Mayor Brunello; Council Representatives: DeLisio, DiLalla, Hargate, Ganser, Milroy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Building Commissioner Grabfelder; Service Director Belfiore; City Engineer Mader; Finance Director Filippo; Law Director Paluf.

PRESENT VIA ZOOM: Council Representative D'Amico

ACTION ON MINUTES:

The reading of the Minutes of the Regular Council Meeting held January 12, 2021 was dispensed with. Ms. D'Amico moved to accept the Minutes as written; seconded by Mr. Milroy. Ayes all; motion carried.

President Stickan requested Item #1, the appointment of Police Sergeant Sean F. Brown, be entertained at this time. Mayor Brunello presented the Oath of Office to Police Sergeant Sean F. Brown.

DEPARTMENT HEAD REPORTS:

Fire Chief's Report: Chief Turner stated the 2017 rescue squad has returned last week from the manufacturer for warranty work and the UV light system has been installed. The Annual Report will be forwarded to council in the next two weeks.

Police Chief's Report: Chief Cook stated the deer management program has been completed. Three thousand five hundred pounds of venison was donated to Second Harvest Food Bank. The exact cost figures for the program will be finalized this week.

Chief Cook stated the lateral transfer applicants are being reviewed for the open Sergeant's position.

Chief Cook emphasized that residents should close their garage doors at night and keep their cars locked. Announcements will be made on Fb and letter from the Mayor will be sent.

Chief Cook stated two distraction burglaries were reported which target the senior population. The department is investigating these incidents with area police agencies.

Mayor Brunello thanked Chief Cook for providing local television news agencies with information to residents reminding them to not let anyone in your home.

Service Director's Report: Director Belfiore reported that the drywall contractor is finishing the skim coat on the walls at the City Hall rotunda. When finished staff will

prime and apply two coats of paint. Lighting upgrades in the rotunda are close to completion.

Director Belfiore stated weekly citywide curbside brush collection for January, 2021 removed approximately 35 cubic yards of material from residents' tree lawns.

Building Commissioner's Report: No report.

City Engineer's Report: Mr. Mader stated the Wilson Mills and Bishop Road intersection project is awaiting easements. The Cleveland Water Department has sent their spring applications for the Suburban Water Main Renewal Program. Applications are due February 19th.

Mr. Paluf responded to Mr. Milroy's question that he is discussing the easements with the Wilson Mills and Bishop Road intersection project attorneys. Mr. Mader stated once the documents are in place, a bid opening date will be scheduled. The ordering of the mast arm is a concern due to the long lead time.

Finance Director's Report: Director Filippo stated he comments were made on the agenda items at the Committee of the Whole Meeting. There were no further comments or questions from Council.

COMMITTEE REPORTS:

Commission on Aging: Ms. D'Amico stated the Highland Heights Seniors met January 25th and elected officers. A carry-out meal is being planned for April 29th, details will follow. A planting event for seniors is being planned in May to be held at the Barn at the Park. Details on this event will be forthcoming. The next meeting will be February 8th at 1:30 PM via Zoom.

Community Day: Mr. DeLisio stated the Community Day Committee met last week and will be deciding on a date for the event in late August or September. A parade is planned to commemorate the city's 100th Anniversary. The next meeting will be February 8th.

Park & Recreation: Mr. DeLisio stated the Park & Recreation Committee is planning an Easter Party on March 20th at the Community Center. The Committee is creating a Park Rules sign to be installed at the City Park. The next meeting is February 18th.

Planning & Zoning: Mr. DiLalla reported the Planning & Zoning Commission met on January 25th and scheduled a Public Hearing on the request for an oversized shed at 542 Miner Road.

Safety and Service Committee: No report.

Hillcrest Council of Councils: No report.

Drainage Committee: No report.

Law Director's Report: Mr. Paluf requested item #9, the adoption of the codified ordinance supplements, be suspended at the Second Reading on February 9th.

MAYOR'S REPORT: Mayor Brunello thanked the Finance Director and all the Department Heads for their hard work in completing the 2021 budget.

Mayor Brunello stated he met with Director Belfiore and Council President Stickan at City Hall to discuss updates and renovations to the Council Chamber.

Mayor Brunello stated the Cuyahoga County Solid Waste District Community Recycling Awareness Grant application will be submitted later this week. The grant request is for five new recycling containers and reimbursement for the Community Shred Days.

Mayor Brunello stated applications are being accepted by NOPEC Energized Community Grant Program for NOPEC member communities for energy-related projects. Legislation will be required to receive the funds.

Mayor Brunello and Director Belfiore attended the Euclid Creek Watershed virtual summit and received updates and anticipated projects for 2021.

PRESIDENT'S REPORT: President Stickan stated the Legislative and Finance Committee held meetings regarding the budget that all council members were invited to attend. An additional meeting is necessary to discuss the bonds and will be scheduled shortly.

ITEMS TO BE REMOVED/ADDED TO THE AGENDA:

MEETING OPENED TO THE PUBLIC: There were no comments from participants on Zoom and no questions or comments were received by the Council Office.

NEW BUSINESS:

MOTION TO CONTINUE: A motion was made by Mr. Hargate authorizing the continuation of the Emergency Sick Leave adopted in compliance with the terms of the Families First Coronavirus Response Act up to a maximum of 40 hours through April 30, 2021; seconded by Mr. Milroy. Ayes all; motion carried.

MOTION ENTER INTO AGREEMENT: A motion was made by Mrs. Ganser to enter into an agreement with Sweeping Corporation of America, dba Reilly Sweeping Inc., for street sweeping services for 2021 in an amount not to exceed \$25,000; seconded by Mr. Milroy. Ayes all; motion carried.

FIRST READING PROPOSED RESOLUTION 3-2021: Council listened to the First Reading in title only of Proposed Resolution 3-2021 which description is: "A Resolution providing for the employment of an Engineer for the City of Highland Heights and establishing the compensation of the City Engineer for 2021 repealing all legislation inconsistent herewith and declaring an emergency." (Mayor Chuck Brunello, Jr.)

FIRST READING PROPOSED RESOLUTION 4-2021: Council listened to the First Reading in title only of Proposed Resolution 4-2021 which description is: "A Resolution

establishing the terms, conditions and compensation for the Law Director's services and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

FIRST READING PROPOSED RESOLUTION 5-2021: Council listened to the First Reading in title only of Proposed Resolution 5-2021 which description is: "A Resolution establishing compensation and other terms of employment for the City Prosecutor and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

FIRST READING PROPOSED ORDINANCE 2-2021: Council listened to the First Reading in title only of Proposed Ordinance 2-2021 which description is: "An ordinance establishing compensation for the Recreation Director of the City of Highland Heights, Ohio, for 2021, repealing all ordinances inconsistent therewith and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

FIRST READING PROPOSED ORDINANCE 3-2021: Council listened to the First Reading in title only of Proposed Ordinance 3-2021 which description is: "An ordinance appropriating for current expenses and other expenditures of the City of Highland Heights, Ohio, for the period commencing January 1, 2021 and ending December 31, 2021, and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

FIRST READING PROPOSED ORDINANCE 4-2021: Council listened to the First Reading in title only of Proposed Ordinance 4-2021 which description is: "An ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

SECOND READING PROPOSED RESOLUTION 2-2021: Council listened to the Second Reading in title only of Proposed Resolution 2-2021 which description is: "A Resolution authorizing a Memorandum of Understanding with the Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District to provide technical assistance regarding public information and public education, and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

ADJOURNMENT: A motion was made by Mr. DiLalla and seconded by Mr. DeLisio to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:30 p.m.

Clerk of Council

President of Council