

**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: MARCH 28, 2023
Highland Heights City Hall Council Chamber
7:30 PM**

PRESENT: Mayor Brunello; Council Representatives D'Amico, DeLisio, Ganser, Goff, Hargate; Clerk of Council Donatelli; Police Chief Matejcic; Fire Chief Turner; Service Director Belfiore; Finance Director Filippo; Building Commissioner Grabfelder; Police Chief Matejcic.

EXCUSED: Council Representatives DiLalla and Milroy; Law Director Lograsso

ACTION ON MINUTES: The reading of the Minutes of the Council Meeting held March 14, 2023, was dispensed with. Mrs. Ganser moved to accept the minutes as written; seconded by Mr. Goff. Ayes all; motion carried.

Fire Chief's Report: Chief Turner stated that items 3 and 4 on the agenda reveals the contract with Brickman Moving Services and grants the contract to Harrington Movers. Mr. Brickman was unable to obtain the proper liability insurance. Harrington Movers has ensured that the city will be insured in their policy. Chief Turner requested suspension on both items to allow the project to move forward.

Chief Turner stated that item 6 refers to interior work that was desired, but the department did not think they would fit in the budget. However, the overall project costs less than expected, so these interior projects are able to be completed.

Chief Turner stated that the department received a \$5,000 equipment grant from the State Marshall's Office.

Chief Turner reported that he will meet with the contractor for the interior renovation project to start the process. Storage pods should be received on April 14 to house desks and equipment. The living trailers should be arriving on April 17. The move out process will begin week of April 24. The goal is to completely vacate the building by May 1.

Police Chief's Report: Chief Matejcic stated his support of everything that Chief Turner reported.

Service Director's Report: Mr. Belfiore stated that the service staff is continually upkeeping the Community Park during its off season. The staff is currently making gutter and building repairs to the upper bathrooms due to damage caused by the high winds.

Mr. Belfiore reported the Brush Collection has collected 135 cubic yards since January 1.

Mr. Belfiore stated that the Household Hazardous Waste program runs through March 31.

Mr. Belfiore stated that the Computer Round Up will occur the entire month of April. The hours of drop off are 8am to 3pm.

Mr. Belfiore informed Council that Item 5 on the agenda pertaining to the purchase of an excavator is approved in the Service Department 2023 Capital Budget. Full reimbursement will be through NEORS's Community Cost Share Program. This project was approved for full reimbursement. Mr. Belfiore requested suspension on this item in order to purchase the excavator at the current price.

Building Commissioner's Report: No Report

City Engineer's Report: Mr. Mader stated that the annual Phase II report has been completed and will be submitted.

Mr. Mader reported that the Wilson Mills Overlay Project is run by the County Engineer's Office. The contractor is CATTs Construction. There was a pre-construction meeting last week and the construction will begin next week. Two-way traffic will be maintained from Lander Rd to Alpha Dr.

Mr. Mader stated that the sewer lining project on Wilson Mills run by the County is in Mayfield Village. The project will last only a few days.

Mr. Mader stated that the 2022 Concrete Program contractor has now returned. Pavement removal will begin next week.

Mr. Mader stated that the Street Striping Program will be prepared to go out to bid. This will focus on the main roadways.

Mr. Mader stated that the coring is complete and the suburban water ranking will be out the week of April 3.

Mr. DeLisio asked if the Wilson Mills project is just overlay or if it includes repairs. Mr. Mader responded that there will be repairs along the way.

Mayor Brunello asked if the Phase II report has been sent to him to sign. Mr. Mader responded yes and that it was sent over to Jolene. Mayor Brunello also asked why the County did not inform Highland Heights of the sewer lining project. Mr. Mader responded that it may have been because the whole project was occurring in Mayfield Village. Mayor Brunello also asked if Agresta provided a timeline of work for the 2022 Road Program. Mr. Mader responded 2 months at best.

Finance Director's Report: Mr. Filippo reported that Item 7 appropriates expenses for the Capital Improvement Fund to spend the County ARPA money. He requested suspension of this item to allow the purchase orders to be written and projects to begin.

COMMITTEE REPORTS:

Parks and Recreation: Mr. DeLisio stated that the Easter Party was a good turnout. He thanked the Mayor; Council Representatives Hargate, D'Amico, Goff, and Ganser; the police and fire departments; the garden club and the senior group; and special thanks to the service department. Mr. DeLisio thanked the Parks and Recreation committee members for their time and dedication.

Mr. DeLisio requested suspension on Item 9 in order to begin the process of obtaining a liquor license for Community Day.

Drainage: Mr. Goff requested a drainage committee meeting on April 11. Mr. Goff thanked Ms. D'Amico and Mr. Milroy for looking at the property of a concerned resident.

MAYOR'S REPORT: Mayor Brunello stated he met with Nathaniel Benson, the field representative for Shontel Brown. Mayor Brunello stated his concerns with a few issues being faced in the municipality. The surrounding municipalities have been stating the same concerns. Mayor Brunello thanked all involved in the Easter Party.

Mayor Brunello stated that the realignment of the entrance to Mayfield High School was approved by the Board of Education and Mayfield Village. Mayor Brunello requested suspension on the legislation regarding this project to allow for work to begin.

Mayor Brunello stated he met with the owner of the new business Boost Wellness and recommended the business.

Mayor Brunello shared where Highland Heights fell on the lists of Best Places to Live from Niche.com.

Mayor Brunello informed Council that City Hall will be closed April 7 in observance of Good Friday.

Mayor Brunello requested the Executive Session be removed from the agenda.

PRESIDENT'S REPORT: Ms. D'Amico reminded Council that the Senior Committee has the Spring into Safety event on April 18 from 5pm to 7pm. There are currently around forty to fifty registered.

ITEMS TO BE ADDED AS NEW BUSINESS: No Items to be Added

MEETING OPENED TO THE PUBLIC: Joan Gottschling from the Mayfield Township Historical Society approached Council to thank the City of Highland Heights for their financial support. Most of the money goes to costs surrounding the school children visits. Ms. Gottschling also thanked Mayor Brunello for the help in finding more volunteers. Ms. Gottschling requested there be a liaison from Council to the Historical Society.

NEW BUSINESS:

MOTION FOR PLANS AND SPECULATIONS: A motion was made by Mrs. Ganser authorizing the City Engineer to prepare plans and specifications and advertise for bids for the Tennis Court Resurfacing Project; seconded by Mr. Goff. Ayes all; motion carried.

MOTION FOR PAYMENT: A motion was made by Mr. Goff authorizing payment to Adler Sports in an amount not to exceed \$15,000 for Boy's Baseball Supplies; seconded by Mrs. Ganser. Ayes all; motion carried.

ADOPTION OF RESOLUTION 12-2023: Council listened to the First Reading in title only of Proposed Resolution 12-2023 which description is: "A Resolution repealing Resolution 11-2023 which authorized the Mayor to enter into an agreement with Ronald Brickman for Thirty-Nine Thousand Dollars and Zero Cents for moving expenses related to the vacation of the police and fire building, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to retract the contract and allow for a new one.

A motion was made by Mr. DeLisio to suspend the Second and Third readings; seconded by Mrs. Ganser. Ayes All, motion carried.

Mr. Goff moved to adopt; seconded by Mrs. Ganser. Ayes All, motion carried.

ADOPTION OF RESOLUTION 13-2023: Council listened to the First Reading in title only of Proposed Resolution 13-2023 which description is: "A Resolution authorizing the Mayor to enter into an agreement with Harrington Mover, LLC, in the amount of Twenty-Four Thousand Dollars and Zero Cents for moving expenses related to the vacation of the Police and Fire Building, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to allow the contract to be signed.

A motion was made by Mr. DeLisio to suspend the Second and Third readings; seconded by Mr. Goff. Ayes All, motion carried.

Mrs. Ganser moved to adopt; seconded by Mr. Goff. Ayes All, motion carried.

ADOPTION OF RESOLUTION 14-2023: Council listened to the First Reading in title only of Proposed Resolution 14-2023 which description is: “A Resolution authorizing the mayor to execute a contract with Clark Equipment, Co., for the purchase of a mini excavator, through the Sourcewell Cooperative Purchasing Program in an amount not to exceed Ninety-Five Thousand Dollars (\$95,000.00), and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to purchase the excavator at the quoted price.

A motion was made by Mr. Goff to suspend the Second and Third readings; seconded by Mr. DeLisio. Ayes All, motion carried.

Mrs. Ganser moved to adopt; seconded by Mr. Goff. Ayes All, motion carried.

FIRST READING OF RESOLUTION 15-2023: Council listened to the First Reading in title only of Proposed Resolution 15-2023 which description is: “A Resolution authorizing the Mayor to enter into an agreement with ECS, in the amount of Sixty-Nine Thousand Four Hundred Dollars and Zero Cents for additional design and construction oversight services for the police and fire building renovations, and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

ENACTMENT OF ORDINANCE 6-2023: Council listened to the First Reading in title only of Proposed Ordinance 6-2023 which description is: “An Ordinance appropriating for current expenses and other expenditures of the City of Highland Heights, Ohio, for the period commencing January 1, 2023 and ending December 31, 2023, and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to put the appropriations into effect.

A motion was made by Mr. DeLisio to suspend the Second and Third readings; seconded by Mr. Goff. Ayes All, motion carried.

Mr. Goff moved to adopt; seconded by Mr. DeLisio. Ayes All, motion carried.

ADOPTION OF RESOLUTION 10-2023: Council listened to the Second Reading in title only of Proposed Resolution 10-2023 which description is: “A Resolution authorizing the Mayor to enter into an agreement with Mayfield Village and the Mayfield City School District Board of Education for the construction and installation costs of traffic control devices at the intersection of Wilson Mills and Miner Road, and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Third reading to begin working on the project.

A motion was made by Mr. Goff to suspend the Second and Third readings; seconded by Mrs. Ganser. Ayes All, motion carried.

Mr. Goff moved to adopt; seconded by Mrs. Ganser. Ayes All, motion carried.

ENACTMENT READING OF ORDINANCE 5-2023: Council listened to the Second Reading in title only of Proposed Ordinance 5-2023 which description is: “An Ordinance partially suspending the rules and regulations regarding the sale and possession of beer and wine at the municipal park during Highland Heights Community Day event for 2023 and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Third reading to allow the process of obtaining a liquor license to begin.

A motion was made by Mr. DeLisio to suspend the Second and Third readings; seconded by Mr. Goff. Ayes All, motion carried.

Mrs. Ganser moved to adopt; seconded by Mr. DeLisio. Ayes All, motion carried.

MOTION TO REMOVE EXECUTIVE SESSION: A motion was made by Mrs. Ganser to remove Executive Session by Roll Call vote pursuant to Section 121.22(G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss employee salaries; seconded by Mr. DeLisio. Ayes all; motion passed.

ADJOURNMENT: A motion was made by Mr. Goff and seconded by Mrs. Ganser to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:02 p.m.

Clerk of Council

President of Council