

**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: APRIL 25, 2023
Highland Heights City Hall Council Chamber
7:30 PM**

PRESENT: Mayor Brunello; Council Representatives D'Amico, DeLisio, DiLalla, Ganser, Goff, Hargate, Milroy; Clerk of Council Donatelli; Law Director Lograsso; Police Chief Matejcic; Fire Chief Turner; Finance Director Filippo; Building Commissioner Grabfelder; Police Chief Matejcic.

EXCUSED: Service Director Belfiore; City Engineer Mader

ACTION ON MINUTES: The reading of the Minutes of the Council Meeting held April 14, 2023, was dispensed with. Mr. Goff moved to accept the minutes as written; seconded by Mr. Milroy. Ayes all; motion carried.

Fire Chief's Report: Chief Turner stated the roof is about 75-80% complete. He added there was an issue with the masonry that will be a significant extra cost; however he is hopeful that the contingency funds will be able to cover the expense. Chief Turner stated that the department begins to move out April 26 and hope to have full power in the trailers. Chief Turner added the hope is to be out of the building by May 1, but they need to be out by May 15 per contract.

Mr. Milroy asked how much of the building does not have the lintels. Chief Turner responded that there are multiple issues that go into the masonry setback. Mr. Milroy asked if this setback will cause any delays in the project. Chief Turner responded the design will be quick, but the company is more worried about the cost and lead time on the supplies. He also stated that the masonry project will be extended. Mr. Milroy requested to know when the architects come up with a solution. Chief Turner stated that he will let him know.

Police Chief's Report: Chief Matejcic stated that the department is preparing for the move out process. He hopes the trailers have power by end of week. Chief Matejcic added that the records upstairs in the building will be moved into storage units. Chief Matejcic reported that the Spring Into Safety event went well with the seniors. Chief Matejcic requested item one on the agenda be approved tonight.

Service Director's Report: Mr. Belfiore was excused. Mayor Brunello reported that staff is working at the community park to complete plumbing and masonry work at the pool building to replace the water fountains with water bottle fillers. Mayor Brunello added the staff will continue with the upkeep and maintenance of the community park during off-season. Mayor Brunello stated brush collection has a total of 270 cubic yards of brush since January 1. Mayor Brunello reported that street sweeping will be during the week of May 22. Mayor Brunello stated that the Household Hazardous Waste collection had a total of 2,269 pounds of waste from City residents. The next collection will be June 19 through July 1. Mayor Brunello stated that the Computer Round Up is throughout the month of April at the Service Department from 8 am to 3 pm.

Mr. Milroy asked if the pool heaters are in. Mayor Brunello responded that they are installed.

Building Commissioner's Report: Mr. Grabfelder stated that Tijuana Tacos has received approval from the Fire Department and the owner is hoping to open on May 1.

Mr. Grabfelder reported there was another home approved in Grappa Farms, bringing the total to nine homes in the development.

City Engineer's Report: No Report

Finance Director's Report: Mr. Filippo stated item four on the agenda will move the ARPA fund monies to the Capital Fund. Mr. Filippo requested suspension of the item in order to move the money to the correct fund.

COMMITTEE REPORTS:

Parks and Recreation: Mr. DeLisio stated that item 2 on the agenda pertains to Community Day. SuperGames provides all inflatables, games, and ziplining. The current price has been locked in for the past three years.

Legislative and Finance: Mr. DiLalla stated that the committee met to review the invoices for transportation for the Summer Camp, which was approved. The firework invoice for Community Day was also reviewed and approved. The SuperGames invoice was also approved. Mr. DiLalla requested a motion be added to the agenda to extend the moratorium on Group Homes for another six months to begin plans of an Ordinance.

Safety and Service: Mrs. Ganser reported that the committee met to discuss the grant the Police Department is receiving for body cameras, docking stations, and iCloud storage. The committee agrees with the acceptance of this grant.

Drainage: Mr. Goff stated that there were two properties needed to be addressed. Mr. Goff stated that Mr. Belfiore followed up with NEO Sewer District. The company came out and removed much of the debris from the creek. Mr. Goff stated this needs to be investigated further to see if there is a sewer line above the water line. Mr. Goff stated that Mr. Grabfelder spoke with the other resident's father to inform him that the City cannot lay a sewer line for them. Mayor Brunello asked if the resident is satisfied. Mr. Grabfelder responded that he informed the resident's father of the process and he understood.

Hillcrest Council of Councils: Mr. Hargate stated the Council of Councils is working on a project and he will bring more information to the council when it is available.

Planning and Zoning: Mr. Milroy stated that the Commission met and found out that the interested 625 Alpha buyer is bringing the denial of his variance for self-storage to the Board of Zoning Appeals.

Law Director's Report: No Report

MAYOR'S REPORT: Mayor Brunello informed Council that there will be a NOPEC meeting on April 26 in the Lyndhurst Community Center to discuss all residents' questions.

Mayor Brunello stated he attended the Hillcrest Advisory Council meeting with Chief Turner. This meeting discussed updates on care statistics, a new oncology center, cancer pavilion, and the new hospital being built in Mentor planning to open July 11. The discussion included some of the ongoing struggles in different departments and in the general workforce.

Mayor Brunello stated the second annual clean up day was canceled due to weather and the City is working on a date to reschedule.

Mayor Brunello stated that April 28 is Arbor Day. There will be a Canadian Tree planted in the community park. Mayor Brunello thanked the Green Task Force for their contribution. Mayor Brunello requested item 5 on the agenda be suspended to accept the money for the trail project as soon as possible.

PRESIDENT'S REPORT: Ms. D'Amico stated that the Spring Into Safety event had over 100 attendees and it went very well. Ms. D'Amico thanked Mayor Brunello, Mr. Milroy, and the Fire and Police Departments for their help at the event.

Ms. D'Amico stated that the Senior Planting Day is May 26. There are currently over 50 people registered for the event.

Ms. D'Amico reminded Council that Sunshine Law prevents Council members from calling individual members of Council to discuss the same topic with multiple people at different times. This still counts as reaching a quorum and still needs to be done in an open meeting.

ITEMS TO BE ADDED AS NEW BUSINESS: Motion extending the Temporary Moratorium on the acceptance and processing of applications for zoning, occupancy, and/or building permit approvals for group homes and the issuance of such approvals for an additional 6 months from Ordinance 42-2022 that was enacted by City Council on January 24, 2023.

A motion was made by Mr. DiLalla to add the motion to the agenda; seconded by Mr. Goff. Ayes all; motion carried.

Motion authorizing the City Engineer to prepare plans and specifications and advertise for bids for the 2023 Road Program.

A motion was made by Mrs. Ganser to add the motion to the agenda; seconded by Mr. Milroy. Ayes all; motion carried.

MEETING OPENED TO THE PUBLIC: No Public

NEW BUSINESS:

MOTION TO EXTEND MORATORIUM: A motion was made by Mr. Hargate to extend the Temporary Moratorium on the acceptance and processing of applications for zoning, occupancy, and/or building permit approvals for group homes and the issuance of such approvals for an additional 6 months from Ordinance 42-2022 that was enacted by City Council on January 24, 2023.; seconded by Mr. DiLalla. Ayes all; motion carried.

MOTION TO PREPARE SPECS: A motion was made by Mrs. Ganser to authorize the City Engineer to prepare plans and specifications and advertise for bids for the 2023 Road Program; seconded by Mr. Milroy. Ayes all; motion carried.

MOTION FOR PAYMENT: A motion was made by Mrs. Ganser authorizing the Mayor to accept an Ohio Department of Public Safety Subgrant Award Agreement for the Police Body Worn Camera Program in the amount of \$64,273.00; seconded by Mr. DeLisio. Ayes all; motion carried.

MOTION FOR PAYMENT: A motion was made by Mr. Goff authorizing payment to SuperGames for Community Day activities in the amount of \$19,750.00; seconded by Mrs. Ganser. Ayes all; motion carried.

FIRST READING OF RESOLUTION 21-2023: Council listened to the First Reading in title only of Proposed Resolution 21-2023 which description is: "A Resolution authorizing the Mayor to enter into a contract with MVGMM, Inc. to provide food and beverage concession services at the Municipal Pool and Park for the Summer of 2023 and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

ENACTMENT OF ORDINANCE 7-2023: Council listened to the First Reading in title only of Proposed Ordinance 7-2023 which description is: “An Ordinance authorizing reallocation of County ARPA Funds and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to be able to move the monies into the Capital Fund.

A motion was made by Mr. Goff to suspend the Second and Third readings; seconded by Mrs. Ganser. Ayes All, motion carried.

Mrs. Ganser moved to enact; seconded by Mr. Milroy. Ayes All, motion carried.

ENACTMENT OF ORDINANCE 8-2023: Council listened to the First Reading in title only of Proposed Ordinance 8-2023 which description is: “An Ordinance authorizing all actions necessary to accept an award from the Ohio Department of Natural Resources in the amount of \$100,000.00 to complete the Highland Heights Park Connector Project and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to accept the grant money.

A motion was made by Mr. Goff to suspend the Second and Third readings; seconded by Mr. DiLalla. Ayes All, motion carried.

Mr. Milroy moved to enact; seconded by Mr. DeLisio. Ayes All, motion carried.

FIRST READING OF ORDINANCE 9-2023: Council listened to the First Reading in title only of Proposed Ordinance 9-2023 which description is: “An Ordinance fixing the salaries of the Members of Council and fixing the salary and bond of the Council Member selected under the provisions of the city charter to serve as President of Council and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

SECOND READING OF RESOLUTION 18-2023: Council listened to the Second Reading in title only of Proposed Resolution 18-2023 which description is: “A Resolution authorizing the Finance Director to make a payment to Swagelok Company from nontax revenues in the amount of Two Hundred Fifty Thousand dollars (\$250,000) pursuant to the Economic Development Grant agreement dated July 28, 2015 and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

ADOPTION OF RESOLUTION 15-2023: Council listened to the Third Reading in title only of Proposed Resolution 15-2023 which description is: “A Resolution authorizing the Mayor to enter into an agreement with ECS, in the amount of Sixty-Nine Thousand Four Hundred Dollars and Zero Cents for additional design and construction oversight services for the police and fire building renovations, and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Mrs. Ganser made a motion to adopt; seconded by Mr. Milroy. Ayes all; motion carried.

MOTION TO ADJOURN INTO EXECUTIVE SESSION: A motion was made by Mrs. Ganser to adjourn into Executive Session by Roll Call vote pursuant to Section 121.22(G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss economic development; seconded by Mr. DiLalla.

Roll Call on Motion to adjourn into Executive Session: Ayes: Unanimous. Motion passed.

Council adjourned into Executive Session at 8:05 p.m. and reconvened in public session at 8:22p.m.

ADJOURNMENT: A motion was made by Mr. DiLalla and seconded by Mrs. Ganser to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:23 p.m.

Clerk of Council

President of Council