

**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
AS A COMMITTEE OF THE WHOLE
HELD: APRIL 27, 2021
Highland Heights Community Center
7:30 PM**

PRESENT: Mayor Brunello; Council Representatives D'Amico, DeLisio, Ganser, Hargate, Milroy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Service Director Belfiore; Building Commissioner Grabfelder; City Engineer Mader; Finance Director Filippo; Law Director Paluf.

EXCUSED: Council Representative DiLalla

APPROVAL OF MINUTES: The reading of the Minutes of the Committee of the Whole Meeting held April 13, 2021 was dispensed with. Ms. D'Amico moved to accept the minutes as written; seconded by Mrs. Ganser. Ayes all, motion carried.

AGENDA

Kimble Refuse Contract Extension
Police & Fire Building Window Replacement
Police Dept. Computer Maintenance Contract
American Rescue Plan Fund
Park Concession
Transfer Ordinance
Park Trails

Kimble Refuse Contract Extension

Mr. Don Johnson a representative for Kimble Recycling and Disposal addressed Council on the request to authorize a refuse contract extension for continued Solid Waste and Recycling Services beginning June 19, 2021-June 17, 2022. The request is item #2 on the Council Agenda.

Mr. Johnson stated Kimble has served the City of Highland Heights since June 2015 with a five-year base bid with two optional extensions. The City entered into the first extension with Kimble on June 13, 2020 to June 18, 2021. Mr. Johnson was available to answer any questions or concerns of council. Mr. Johnson introduced his understudy, Mr. Joe Sciarretti, who will be starting in a few months.

Mayor Brunello referred to the memo from Director Belfiore dated April 23, 2021 which itemized the cost increase. The City will pay \$11.40 per household per month for rubbish and recycling services, plus \$48.20 per ton for disposal of solid waste. The rates are favorable to current market rates.

President Stickan noted Kimble's customer service has responded timely to issues with services or collection and the contract extension prices have been budgeted. Mr. Johnson stated the rates for recycling are increasing and thanked the City for increasing the recycling rate .07 per ton in April 2020 to offset the costs and state fuel tax. The industry is also experiencing a shortage in CDL drivers.

Police & Fire Building Window Replacement

Chief Turner submitted a memo dated April 22nd regarding the motion to approve \$30,000 to Pella Window and Door, Inc. for police and fire building replacement windows.

The windows will match the windows recently installed at City Hall and the Community Center. Approximately \$25,000 of the project will be funded by NOPEC grants. The windows are Pella Impervia which is a fiberglass commercial grade window. Three vendors were contacted for proposals. Chief Turner was available to answer questions from Council as he requested support of the motion on the Council agenda.

Police Dept. Computer Maintenance Contract

Chief Cook requested a Resolution on tonight's agenda to execute an 18-month contract with TAC Computer, Inc., in the amount of \$29,321.00 for a maintenance and service contract for the Police Department computer network, hardware, software, computer aided dispatch/records system; firewalls; safety services mobile data terminal server, units, software and reports. Chief Cook stated the contract will be entered into in June and will not require a suspension of the readings.

Chief Cook responded to Mr. Milroy's question that the Police Department has been using TAC Computer, Inc. for approximately 30-35 years and has recently serviced the Fire Department with a watchguard for their networking system.

American Rescue Plan Fund

Director Filippo stated separate accountability for Federal programs authorized by the American Rescue Plan Act of 2021 is required. An Ordinance is required to establish the American Rescue Plan Fund activities. A proposed Ordinance is on tonight's Council Agenda to establish the American Rescue Plan Fund. Director Filippo requested suspension of the readings of the Ordinance to ensure the Fund is available when monies are dispersed. Director Filippo distributed a Bulletin outlining the requirements of a Local Fiscal Recovery Fund which included a broad definition of allowable uses.

Transfer Ordinance

Director Filippo stated a proposed Ordinance is on tonight's Council Agenda to transfer monies. Director Filippo submitted a memo dated April 22nd outlining the following transfers as follows: \$25,000 from the General Fund to the General Reserve Fund; \$250,000 from the General Fund to the Police Pension Fund; \$250,000 from the General Fund to the Fire Pension Fund. The budget has approval for the transfers; however, only \$250,000 of the \$315,000 budgeted amount will be transferred at this time. After review of the General Fund later in the year, the additional monies may be transferred.

President Stickan confirmed that no suspension of the readings of the legislation is required. The Legislative and Finance Committee this evening did review and support the ordinance.

Park Concession

Mayor Brunello requested a Resolution on tonight's Council agenda authorizing MVGMM, Inc. (Pizzazz) to provide food and beverage concession services at the municipal pool and park for the summer of 2021. Mayor Brunello requested a suspension of the readings of the Resolution to enact the contract as sports have started at the park.

Park Trails

Mayor Brunello has informed Council of the request to install trails in the Park. Council has supported this project and West Creek Conservancy has recommended the services of OHM Advisors to prepare plans. Background information on the services OHM Advisors offers was distributed. A preliminary map highlighting the existing, proposed paved and primitive paths was distributed. A proposal was received in the amount of \$4,000 for OHM Advisors to start the project. The project will have multiple phases and Mayor Brunello will keep Council and residents apprised as the project progresses.

ADJOURNMENT: A motion was made by Mr. DeLisio and seconded by Ms. D'Amico to adjourn the meeting at 7:55 p.m. Ayes all; motion carried.