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**CITY OF HIGHLAND HEIGHTS  
MINUTES OF A COUNCIL MEETING  
HELD: MAY 25, 2021  
Highland Heights Community Center  
8:00 PM**

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**PRESENT:** Mayor Brunello; Council Representatives: D'Amico, DeLisio, DiLalla, Hargate, Ganser, Milroy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Building Inspector Drazetic; Service Director Belfiore; City Engineer Mader; Finance Director Filippo; Law Director Paluf.

**ACTION ON MINUTES:**

The reading of the Minutes of the Regular Council Meeting held May 11, 2021 was dispensed with. Mr. Milroy moved to accept the Minutes as written; seconded by Mrs. Ganser. Ayes all; motion carried.

President Stickan requested Item #1, the Oath of Office to Patrolman Nicholas C. Cirino, be entertained at this time. Mayor Brunello administered the Oath of Office to Patrolman Cirino.

**DEPARTMENT HEAD REPORTS:**

**Fire Chief's Report:** Chief Turner stated the window replacement at the Fire Station has begun and it will take 6-8 weeks before completion. The Fire bay doors replacement will take 10-12 weeks before completion.

The Fire Department participated in the last day of school events held at Millridge Elementary School.

**Police Chief's Report:** Chief Cook informed Council that upgrading of the Police and Fire Departments internet service will be performed in the next 3-4 weeks.

**Service Director's Report:** Director Belfiore reported the Service Department staff will complete tree lawn restoration next week. The Brush Collection program has collected approximately 50 yards of materials from residents' tree lawns. Concrete work has been performed on Diamond #1. The swimming pool is ready to open to the public on June 1st.

The Service Department has continued mulching and trimming of the City Hall Complex. In anticipation of the Memorial Day Observance, the Veterans Monument has been cleaned and sealed. The Computer Round Up collected 9,884 pounds of electronic equipment.

Mr. Belfiore responded to Mr. DeLisio's question that the swimming pool is fully stocked with chlorine for the season.

**Building Commissioner's Report:** Mr. Drazetic has no report and was available to answer any questions.

**City Engineer's Report:** Mr. Mader stated the Bishop/Wilson Mills intersection, and the Road Program held a bid opening on May 20th and a bid tabulation and award recommendations were submitted to Council and discussed at Committee of the Whole.

Mr. Mader stated item #9 on the agenda is an ordinance to be reimbursed \$225,000 from the County for the Bishop/Wilson Mills intersection project.

Mr. Mader stated street striping has been performed at the Community Park, Pool and upper parking lot. The bridge work on Bishop Road is progressing and the north bound lane has been poured.

Finance Director's Report: Director Filippo submitted a memo to Council on item #3, the annual payment to Community Partnership on Aging. Attached to the memo is the Community Partnership on Aging 2021 Budget.

Director Filippo stated Sudsina and Associates held the bond sale today and the final bid results for the 2021 bonds indicates Robert W. Baird & Co., Inc. as the winner with a 1.452% rate. Mayor Brunello thanked Director Filippo for his diligent work in the bond sale process.

### **COMMITTEE REPORTS:**

Commission on Aging: Ms. D'Amico stated the seniors will be participating in the Memorial Day Observance by offering bagged popcorn to participants. Ms. D'Amico thanked Fioritto Funeral Home for donating the popcorn machine and accessories.

Ms. D'Amico stated the Senior Planting Event to be held on May 28th has 40 participants. Ms. D'Amico displayed the new Highland Heights Seniors banner. In August, an event will be held at the Lake County Captains baseball game.

Park & Recreation: Mr. DeLisio stated the Recreation Department is seeking applicants for lifeguards and score keepers. Mr. DeLisio announced upcoming events: Stick Ball on June 13th; Movie Night on June 25th; Community Bike Ride on June 27th.

Planning & Zoning: Mr. DiLalla stated the Planning and Zoning Commission met on May 24th and approved a lot split; side yard setback; and minimum lot width requirement for 5536 Wilson Mills Road. A Public hearing was scheduled for a minimum side yard setback requirement on 527 Miner Road.

Mr. DiLalla stated the OMNI Senior Living Facility, 305 Bishop Road, was granted an extension on the expiration date of May 26, 2021, for two variances to maximum building height and front yard parking requirements.

Safety and Service Committee: No report.

Hillcrest Council of Councils: No report.

Drainage Committee: No report.

Law Director's Report: Mr. Paluf stated item #8 on the agenda, an ordinance amending Chapter 151, will be explained to Council in Executive Session this evening.

**MAYOR'S REPORT:** Mayor Brunello announced with the recent announcements by Governor DeWine and the CDC regarding most health orders being lifted in the State of Ohio, that effective June 2, 2021, the mask mandate will be lifted at the municipal complex, including City Hall, Community Center, and the Community Park. Masks will not be required to enter any of these establishments. Staff members who wish to continue wearing masks may do so.

Mayor Brunello reminded Council that newsletter articles are due by May 28th.

Mayor Brunello stated the Perspectus Group has been meeting with staff and finalizing plans for the Council Chamber renovation.

Mayor Brunello announced the Memorial Day Observance will be held on May 31st at 10 AM at the Veterans Monument.

Mayor Brunello provided registration participant numbers for the summer recreation programs and noted all programs have experienced high enrollment.

**PRESIDENT'S REPORT:** No report.

**ITEMS TO BE REMOVED/ADDED TO THE AGENDA:** There were no items to be added or removed from tonight's agenda.

**MEETING OPENED TO THE PUBLIC:** There were no comments from the public and no questions or comments were received by the Council Office. There were no public participants on Zoom.

**NEW BUSINESS:**

**MOTION TO ADJOURN INTO EXECUTIVE SESSION:** A motion was made by Mr. DiLalla to adjourn into Executive Session by Roll Call vote pursuant to Section 121.22(G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss personnel matters; seconded by Ms. D'Amico.

Roll Call on Motion to adjourn into Executive Session: Ayes: Unanimous. Motion passed.

Council adjourned into Executive Session at 8:20 p.m. and reconvened in public session at 8:30 p.m.

**MOTION AUTHORIZING PAYMENT:** A motion was made by Ms. D'Amico authorizing payment to Community Partnership on Aging for 2021 annual contribution of \$71,759 in two equal payments of \$35,879.50; seconded by Mr. Milroy. Ayes all; motion carried.

**ADOPTION OF RESOLUTION 18-2021:** Council listened to the first reading in title only of Proposed Resolution 18-2021 which description is: "A Resolution declaring Liberta Construction as the lowest and best bidder for the Bishop Road/Wilson Mills Intersection Improvement Project authorizing the Mayor to enter into a contract with said bidder in an amount not to exceed Seven Hundred Sixty-Eight Thousand Five Hundred Three Dollars and Twenty Cents (\$768,503.20) for the Bishop Road/Wilson Mills Intersection Improvement Project, rejecting all other bids received, and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Second and Third readings due to the potential price increase and delay of materials. A motion was made by Mr. DiLalla to suspend the Second and Third readings; seconded by Mr. DeLisio. Ayes all; motion carried.

Mrs. Ganser moved to adopt; seconded by Mr. Milroy. Ayes all; motion carried.

**ADOPTION OF RESOLUTION 19-2021:** Council listened to the First Reading in title only of Proposed Resolution 19-2021 which description is: "A Resolution declaring N.E.S. Corporation as the lowest and best bidder for the 2021 Road Program, authorizing the Mayor to enter into a contract with said bidder in an amount not to exceed Five Hundred Three Thousand Two Hundred Fifty Dollars and Twenty-Five Cents (\$503,250.25) for the 2021 Road Program, rejecting all other bids received, and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as Whole)

Council was asked to suspend the Second and Third readings to allow the project to be completed before school resumes in August. A motion was made by Mr. Hargate to suspend the Second and Third readings; seconded by Mr. DeLisio. Ayes all; motion carried.

Mr. Milroy moved to adopt; seconded by Mrs. Ganser. Ayes all; motion carried.

**ADOPTION OF RESOLUTION 20-2021:** Council listened to the First Reading in title only of Proposed Resolution 20-2021 which description is: "A Resolution authorizing the Mayor to execute a contract with Valley Freightliner & Western Star, for the purchase of one freightliner model 108SD, pursuant to the Ohio Department of Transportation Cooperative Purchasing Program in an amount not to exceed Ninety-Five Thousand Dollars (\$95,000.00), and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Second and Third readings due to the expiration of the quote date and potential price increase. A motion was made by Mr. Milroy to suspend the Second and Third readings; seconded by Mrs. Ganser. Ayes all; motion carried.

Mr. DiLalla moved to adopt; seconded by Mr. Hargate. Ayes all; motion carried.

**FIRST READING PROPOSED ORDINANCE 19-2021:** Council listened to the First Reading in title only of Proposed Ordinance 19-2021 which description is: "An Ordinance adopting a Tax Budget for the City of Highland Heights, for the year 2022 and declaring an emergency." (Mayor Chuck Brunello, Jr.)

**FIRST READING PROPOSED ORDINANCE 20-2021:** Council listened to the First Reading in title only of Proposed Ordinance 20-2021 which description is: "An Ordinance amending Chapter 151 of the Codified Ordinances of the City of Highland Heights, Ohio, pertaining to employment provision, repealing such other ordinances as are inconsistent herewith and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

**FIRST READING PROPOSED ORDINANCE 21-2021:** Council listened to the First Reading in title only of Proposed Ordinance 21-2021 which description is: "An Ordinance for the rehabilitation of Bishop Road at the Intersection with Wilson Mills Road in the City of Highland Heights, in cooperation with the County of Cuyahoga and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

**ADOPTION OF RESOLUTION 15-2021:** Council listened to the Third Reading in title only of Proposed Resolution 15-2021 which description is: "A Resolution authorizing the Mayor to execute a contract with TAC Computer, Inc. in an amount not to exceed Twenty-Nine Thousand Three Hundred Twenty-One Dollars (\$29,321.00), for a maintenance and service contract for the Police Department computer network, hardware, software, computer aided dispatch/records system; firewalls; safety services mobile data terminal server, units, software and reports and declaring an emergency." (Mayor Chuck Brunello, Jr. and Council as a Whole)

Mrs. Ganser moved to adopt; seconded by Mr. Hargate. Ayes all; motion carried.

**ENACTMENT OF ORDINANCE 18-2021:** Council listened to the Third Reading in title only of Proposed Ordinance 18-2021 which description is: "An Ordinance authorizing transfers and declaring an emergency." (General Fund to General Reserve Fund in the amount of \$25,000; General Fund to Police Pension Fund in the amount of \$250,000; General Fund to Fire Pension Fund in the amount of \$250,000) (Mayor Chuck Brunello, Jr.)

Mr. Milroy moved to enact; seconded by Mrs. Ganser. Ayes all; motion carried.

**ADJOURNMENT:** A motion was made by Mr. DiLalla and seconded by Mr. DeLisio to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:45 p.m.

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Clerk of Council

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President of Council