

**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: JUNE 27, 2023
Highland Heights City Hall Council Chamber
7:30 PM**

PRESENT: Mayor Brunello; Council Representatives D'Amico, DeLisio, DiLalla, Ganser Goff, Hargate; Jolene Greve; Law Director Lograsso; Police Chief Matejcic; Assistant Fire Chief Bernhard; Service Director Belfiore; City Engineer Mader; Building Commissioner Grabfelder.

EXCUSED: Council Representative Milroy; Clerk of Council Donatelli; Finance Director Filippo

ACTION ON MINUTES: The reading of the Minutes of the Council Meeting held June 13, 2023, was dispensed with. Mr. Goff moved to accept the minutes as written; seconded by Mr. DiLalla. Ayes all; motion carried.

Fire Chief's Report: Assistant Chief Bernhard stated that for the month of May there were 159 calls to the Fire Department. 123 calls were for EMS and 36 were for fire. The department responded to 8 mutual aid requests and received 2 mutual aids. There was an overlap of 15% in calls. Assistant Chief Bernhard stated there are multiple motions on the agenda to purchase equipment for the Police and Fire renovation project. All of the equipment being replaced is past its recommended age. There is also a resolution on the agenda pertaining to work approved at the past Council meeting.

Police Chief's Report: Chief Matejcic stated the police department is looking to replace furniture past its usage life and new firewall through the motions on the agenda.

Mr. DiLalla asked if there is an update on the car thieves. Chief Matejcic responded there are no updates locally and no new incidents to report. He added that nothing new is developed in surrounding cities other than a couple of new arrests.

Service Director's Report: Mr. Belfiore stated that staff restored roadway leftover from water leak repairs performed by Cleveland Division of Water. The brush collection has removed 445 cubic yards of brush since January 1. The Household Hazardous Waste program is currently happening and the department is receiving household hazardous waste from June 19 through June 30, 7am to 3:30pm. There is also a drop off on Saturday, July 1 9am to 1pm. Mr. Belfiore stated that the next Computer Round Up will be in the month of August at the Service Department from 7am to 3:30pm.

Building Commissioner's Report: Mr. Grabfelder reported that the Building Department issued 57 residential and 3 commercial permits. There were 20 notices sent out as well and 7 lawns were cut by the Service Department.

Mr. Grabfelder stated that Grappa Farms is sold out on the West Side of the development and they are looking to sell the houses on the East Side. There will be a home left vacant because it will be used for the Make A Wish home.

Mayor Brunello asked when the Make a Wish home will be done. Mr. Grabfelder responded that it will be started at the first of the year.

Ms. D'Amico asked how parking will be handled for that event. Mr. Grabfelder responded that the department may work with the Police Department to work it out.

City Engineer's Report: Mr. Mader stated the Wilson Mills Overlay contractor is finishing casting adjustments on the Mayfield Village side and the ADA ramps will be done in the next few days. The contractor hopes to pour the concrete this week. Then, the asphalt will be scheduled and the project may be done in a few weeks.

Mr. Mader stated that the Asphalt Road Program Bids will be opened on Thursday at 10am.

Mr. Mader stated that the Franklin Water Plans will be sent to Cleveland Water soon for approval.

Mr. Mader stated that the Suburban Water applications are out and due July 17. He recommended just submitting what was done in the past.

Mr. Mader stated the tennis courts bid was tabled and slated to be done in August. Mayor Brunello added that the resolution will be brought off the table tonight.

Finance Director's Report: No Report

COMMITTEE REPORTS:

Parks and Recreation: Mr. DeLisio stated that July 11 is a Craft Day from 1:30pm to 3:30pm at the Community Park sponsored by the Recreation Department and Garden Club.

Legislative and Finance: Mr. DiLalla stated the Committee met to discuss the motions on the agenda for the Police and Fire purchases for new equipment and TAC computers. The Committee approved of these purchases.

Mr. DiLalla stated the Committee discussed the moratorium on Storage Unit Facilities and Group Homes and decided on next steps.

Safety and Service: Mrs. Ganser stated the Committee met to discuss the motions on the agenda for the Police and Fire purchases for new equipment and TAC computers.

Drainage: No Report

Planning and Zoning: No Report

Law Director's Report: No Report

MAYOR'S REPORT: Mayor Brunello stated the first Music at the Gazebo with Nick Kosta was successful. He thanked all in attendance. The next event will be Thursday July 27 at 7pm with Blue Evolution playing music from the British invasion period. This will also be the first annual First Responders' Night.

Mayor Brunello stated he met with West Creek Conservancy and city residents to discuss next steps for the walking trail. Mayor Brunello stated the next steps are to have a survey done for specs to allow the project to be advertised for bids.

Mayor Brunello stated he attended the ribbon cutting event for the new pool in the Aberdeen community with the HOA president. Mayor Brunello thanked Ms. D'Amico and Mr. DiLalla for participating in the event. Mayor Brunello commended the pool addition.

Mayor Brunello stated the first Kickball Classic was successful with over 100 participants of all ages. The event was sponsored by the Parks and Recreation Commission. The neighborhood bike ride that weekend was also successful. Mayor Brunello thanked Mr. Ianiro and the Park and Recreation Commission for putting on both wonderful events.

Mayor Brunello stated he will be out of town June 30 through July 10.

Mayor Brunello informed Council of former employees who recently passed away and expressed his condolences to the families.

Mayor Brunello wished Council a Happy Fourth of July and reminded everyone that setting off fireworks at residences is illegal.

PRESIDENT'S REPORT: Ms. D'Amico reminded Council that the Seniors have an event on August 22 to have a ride on the Goodtime III. There are already people signing up and will most likely sell out.

ITEMS TO BE ADDED AS NEW BUSINESS: Resolution 27-2023 declaring Geauga Highway to be the lowest and best bidder for the Community Park Tennis Court Resurfacing Project, authorizing the Mayor to enter into a contract with said bidder in an amount not to exceed Two Hundred Fifty Thousand, Three Hundred Twenty-Five Dollars (\$250,325), rejecting all other bids received and declaring an emergency.

Mrs. Ganser made a motion to add the resolution, seconded by Mr. Goff. Ayes all; motion carried.

MEETING OPENED TO THE PUBLIC: No Public

NEW BUSINESS:

MOTION TO PURCHASE: A motion was made by Mr. DiLalla authorizing the purchase of office furniture and related equipment, from Alpha Office Supply, for use by the police department, in an amount not to exceed \$28,000, seconded by Mr. Goff. Ayes all; motion carried.

MOTION TO PURCHASE: A motion was made by Mrs. Ganser authorizing the purchase of health and fitness equipment from Health and Fitness Equipment Centers, for use by the fire department, in an amount not to exceed \$20,000, seconded by Mr. Goff. Ayes all; motion carried.

MOTION TO PURCHASE: A motion was made by Mrs. Ganser authorizing the purchase of computers, WiFi equipment, firewall and related equipment, from Lake Business, for use by the fire department, in an amount to exceed \$26,500, seconded by Mr. DiLalla. Ayes all; motion carried.

MOTION TO PURCHASE: A motion was made by Mrs. Ganser authorizing the purchase of computers, firewall and related equipment from TAC Computers, for use by the police department, in an amount not to exceed \$26,000.00, seconded by Mr. DeLisio. Ayes all; motion carried.

ADOPTION OF RESOLUTION 32-2023: Council listened to the First Reading in title only of Proposed Resolution 32-2023 which description is: "A Resolution authorizing a payment in an amount not to exceed \$20,000.00 to Envelope Consulting Services (ECS) for additional engineering and other professional expenses for the Police and fire Buildings and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to not delay the project.

A motion was made by Mr. DeLisio to suspend the Second and Third readings; seconded by Mr. Goff. Ayes All, motion carried.

Mr. DeLisio moved to adopt; seconded by Mrs. Ganser. Ayes All, motion carried.

ADOPTION OF RESOLUTION 27-2023: Council listened to the Second Reading in title only of Proposed Resolution 27-2023 which description is: “A Resolution declaring Geauga Highway to be the lowest and best bidder for the Community Park Tennis Court Resurfacing Project, authorizing the Mayor to enter into a contract with said bidder in an amount not to exceed Two Hundred Fifty Thousand, Three Hundred Twenty-Five Dollars (\$250,325), rejecting all other bids received and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to allow the project to be scheduled.

A motion was made by Mrs. Ganser to suspend the Second and Third readings; seconded by Mr. DeLisio. Ayes All, motion carried.

Mr. Goff moved to adopt; seconded by Mrs. Ganser. Ayes All, motion carried.

SECOND READING OF RESOLUTION 30-2023: Council listened to the Second Reading in title only of Proposed Resolution 30-2023 which description is: “A Resolution approving a payment to the Mayfield City School District pursuant to the requirements of Ohio Revised Code Section 5709.82 and in connection with the City's Community Reinvestment Area and Urban Jobs and Enterprise Zone Programs, and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

ADOPTION OF RESOLUTION 26-2023: Council listened to the Third Reading in title only of Proposed Resolution 26-2023 which description is: “A Resolution authorizing the Mayor to execute an agreement with Motorola Solutions for the purchase of a Watchguard Video Camera Recording System to include Eight (8) In-Car Cameras, Eight (8) Body Worn Cameras, Eight (8) Bay Transfer Stations, Cloud Based Storage and accessories and a Five (5) Year Warranty in an amount not exceed One Hundred Seventeen Thousand Dollars (\$117,000.00) and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Mrs. Ganser moved to adopt; seconded by Mr. Goff. Ayes All, motion carried.

ENACTMENT OF ORDINANCE 10-2023: Council listened to the Third Reading in title only of Proposed Ordinance 10-2023 which description is: “An Ordinance adopting a tax budget for the City of Highland Heights, for the year 2024 and declaring an emergency.” (Mayor Chuck Brunello, Jr. & Council as a Whole)

Mr. DiLalla moved to enact; seconded by Mr. DeLisio. Ayes All, motion carried.

MOTION TO ADJOURN INTO EXECUTIVE SESSION: A motion was made by Mr. Goff to adjourn into Executive Session by Roll Call vote pursuant to Section 121.22(G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss economic development; seconded by Mr. DeLisio.

Roll Call on Motion to adjourn into Executive Session: Ayes: Unanimous. Motion passed.

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Council adjourned into Executive Session at 8:04 p.m. and reconvened in public session at 8:45p.m.

ADJOURNMENT: A motion was made by Mrs. Ganser and seconded by Mr. DeLisio to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:47 p.m.

Clerk of Council

President of Council