
**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: September 14, 2021
Highland Heights Community Center
8:00 PM**

PRESENT: Council Representatives: D'Amico, DeLisio, DiLalla, Ganser, Milroy, Stikkan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Service Director Belfiore; City Engineer Mader; Finance Director Filippo; Law Director Paluf.

EXCUSED: Council Representative Hargate

ACTION ON MINUTES:

The reading of the Minutes of the Regular Council Meeting held July 27, 2021 was dispensed with. Mr. DeLisio moved to accept the Minutes as written; seconded by Mr. Milroy. Ayes all; motion carried.

DEPARTMENT HEAD REPORTS:

Fire Chief's Report: No report.

Police Chief's Report: Chief Cook reported that the Police Department responded to 1,598 calls for service in July and 1,297 calls for service in August. The annual total for calls of service is 11,100. General assistance calls were 176 in July and 161 in August. Approximately 100 warrants were served and 170 alarms for the two months. The Jail facility held 29 inmates in July and 21 inmates in August reaching a total of 140 inmates year to date.

Chief Cook requested the Ordinance to enter into the Deer Management Plan be suspended at the next meeting. The deer count will be performed in November and the city will be responsible for the butcher cost of \$75 per deer this year. The Deer Management Plan anticipates culling 150-200 deer this year.

Chief Cook responded to Mr. DeLisio's question that the inmates generally average 350-400 per year. The new bond system allows for less inmates.

Service Director's Report: Director Belfiore reported that the City Pool closed on August 15th and the Service Department staff has winterized the pool for the season. The staff assisted with the set up and break down for the Community Day events. The Department performed in-house concrete repairs on Muirfield, Blakley, Gloucester, Stanwell, Ford, and Colony. Since last reported the Service Department has removed approximately 150 cubic yards of brush from residents' tree lawns.

Director Belfiore reported the Computer Round Up was held in August and collection totals will be forthcoming from the County.

Director Belfiore announced the Household Hazardous Waste Round Up will be held at the Service Department September 13-25. Hours for drop-off are 8 AM - 3 PM on September 13-24 and September 25 from 9 AM - Noon.

Director Belfiore requested a suspension of the Third Reading on proposed Resolution 27-2021 requesting authorization to execute a contract with Ellet Neon Sales and Service, Inc. for the construction of a sign and message center at the City Park. The suspension is requested to move the project forward in a timely fashion.

Mr. DeLisio requested the timeframe of the sign installation and if the Park entrance will be widened at the same time. Mr. Belfiore responded that the electronics of the sign board will take approximately 8-10 weeks for delivery. However, the construction of the concrete pillars will begin with an anticipated completion date in November. Mr. Mader responded that the plans for the widening of the entrance are currently being drafted and will be available shortly.

Building Commissioner's Report: Mr. Grabfelder reported for the month of July, the Building Department issued 65 residential permits and 19 commercial permits. Nine zoning notices were sent, and one resident was sent to Court.

Mrs. Ganser requested an update on the property on Miner Road. Mr. Grabfelder stated the house has been re-sided and the garage and driveway should be completed soon.

City Engineer's Report: Mr. Mader reported that the Bishop Road bridge has been completed and is open to two-way traffic. Minor work will be performed outside of the pavement area.

The 2021 Road Program contractor will be finishing up on Canterbury next week. The miscellaneous repairs outside of the subdivision will soon be completed.

The Bishop Road and Wilson Mills intersection began last week. The project should be completed in approximately 90 days and signalization will be installed when delivered.

The city did not receive an award for the Franklin Road application to the Cleveland Suburban Water Renewal program.

Two projects are being considered at the Highland Heights Park for the Fall. The entrance widening and regrading of the baseball diamonds.

Finance Director's Report: Director Filippo provided a memo to council dated August 30th explaining item #3, the Resolution accepting the tax rates as determined by the Budget Commission. A suspension of the third reading is requested to meet the September 30th deadline.

Director Filippo provided a memo to Council dated September 8th detailing the appropriation budget adjustments, item #5 on the agenda.

Director Filippo stated communication has been initiated with financial advisors to discuss funding options for the municipal complex roof renovations.

COMMITTEE REPORTS:

Commission on Aging: Ms. D'Amico stated the Highland Heights Seniors participated in the Community Day Parade and she thanked Mr. DeLisio for the Committee's hard work in creating a great Community Day event.

The Seniors plan to provide a carry-out meal for Thanksgiving. A Winter Holiday party and carry-out meal is planned for December.

The Senior Tea on February 6th will have Wayne Dawson as the Master of Ceremonies.

Ms. D'Amico received an email complimenting Director Belfiore and the Service Department on the curb and apron work that was performed at his home.

Community Day: President Stickan thanked Mr. DeLisio and the Community Day Committee for a wonderful Community Day event. Mr. DeLisio stated the Community Day was a success and well received by the residents. Mr. DeLisio thanked Mayor Brunello, Council, Highland Heights Seniors, Service Department, Fire Department, Police Department, and the members of the Community Day Committee.

Park & Recreation: Mr. DeLisio stated a meeting will be held on September 16th at 6:30 PM at City Hall to discuss the Halloween Hayride.

Planning & Zoning: Mr. DiLalla stated the Planning and Zoning Commission met on September 13th and approved a lot split at 318 Miner Road. A public hearing was scheduled for 1055 Colony Drive.

Mr. DiLalla stated an Architectural Review Board member attended the meeting and introduced the topic to regulate installation of solar panels on homes. Mr. DiLalla suggested Council initiate regulations that can be reviewed by the Architectural Review Board and Planning and Zoning Commission. Director Paluf stated he is in the process of gathering information to provide solar panel installation regulations. Mr. DiLalla provided addresses where solar panel installation has already occurred and noted that other homeowners are also considering installing solar panels.

Safety and Service Committee: No report.

Drainage Committee: Mr. Milroy stated the Drainage Committee met this evening and discussed the Engineer's Report of the Roy/Renee area. The Building Department will provide correspondence that was sent to the residents in 2019 which will be reviewed to decide on future action.

Law Director's Report: Director Paluf concurred with the request for suspension of readings on items #2 and #4.

MAYOR'S REPORT: President Stickan related Mayor Brunello's reminder to Council to submit newsletter articles to Executive Assistant Greve by September 17th.

PRESIDENT'S REPORT: Ms. Stickan stated the Legislative and Finance Committee met this evening to review and approve the yard waste disposal agreement with Green Vision Materials. The Committee held discussion on plans to begin the budgeting process

ITEMS TO BE REMOVED/ADDED TO THE AGENDA:

MEETING OPENED TO THE PUBLIC:

There were no comments from the public and no questions or comments were received by the Council Office.

NEW BUSINESS:

MOTION AUTHORIZING PURCHASE: A motion was made by Mrs. Ganser authorizing the purchase of equipment, services, supplies, labor and installation from B&C Communications to support the transition to 700/800 MHZ public safety band in an amount not to exceed \$15,849.00; seconded by Mr. DiLalla. Ayes all; motion carried.

ADOPTION OF RESOLUTION 28-2021: Council listened to the First Reading in title only of Proposed Resolution 28-2021 which description is: "A Resolution authorizing the purchase of thirty (30) Motorola APX 6000 700/800 MHZ portable radios; twelve (12) APX 6500 700/800 MHZ car radios; and two (2) APX 1500 700/800 MHZ central dispatch radios including accessories and programming from Motorola Solutions, Inc. for use by the Police Department in an amount not to exceed One Hundred Thirty-Eight Thousand Eight Hundred Eighty-Six Dollars (\$138,886.00) and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third Readings as requested by the Police Chief. Ms. D'Amico moved to suspend the Second and Third readings; seconded by Mrs. Ganser. Ayes all; motion carried.

Mr. Milroy moved to adopt; seconded by Mrs. Ganser. Ayes all; motion carried.

FIRST READING PROPOSED RESOLUTION 29-2021: Council listened to the First Reading in title only of Proposed Resolution 29-2021 which description is: "A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies to be placed on the 2021 Tax Duplicate of the City of Highland Heights, Ohio and certifying the same to the County Fiscal Officer, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

ADOPTION OF RESOLUTION 27-2021: Council listened to the Second Reading in title only of Proposed Resolution 27-2021 which description is: "A Resolution authorizing the Mayor to execute a contract with Ellet Neon Sales and Service, Inc., for the construction of a sign and message center at the City Park and authorizing the Mayor to enter into a contract with Ellet Neon Sales and Service, Inc. in an amount not to exceed Fifty Thousand Dollars (\$50,000.00), and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Third Reading as requested by the Service Director. Mr. DeLisio moved to suspend the Third Reading; seconded by Ms. D'Amico. Ayes all; motion carried.

Mrs. Ganser moved to adopt; seconded by Mr. DeLisio. Ayes all; motion carried.

FIRST READING PROPOSED ORDINANCE 27-2021: Council listened to the First Reading in title only of Proposed Ordinance 27-2021 which description is: "An Ordinance appropriating for current expenses and other expenditures of the City of Highland Heights, Ohio, for the period commencing January 1, 2021 and ending December 31, 2021, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

FIRST READING PROPOSED ORDINANCE 28-2021: Council listened to the First Reading in title only of Proposed Ordinance 28-2021 which description is: "An Ordinance authorizing the Mayor to enter into an agreement with the United States Department of Agriculture to provide wildlife services, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

FIRST READING PROPOSED ORDINANCE 29-2021: Council listened to the First Reading in title only of Proposed Ordinance 29-2021 which description is: "An Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

ADJOURNMENT: A motion was made by Mr. DiLalla and seconded by Mrs. Ganser to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:35 p.m.

Clerk of Council

President of Council