
**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: September 28, 2021
Highland Heights Community Center
8:00 PM**

PRESENT: Mayor Brunello; Council Representatives: D'Amico, DeLisio, DiLalla, Ganser, Hargate, Milroy, Stickan; Clerk of Council Cahill; Police Chief Cook; Service Director Belfiore; Building Commissioner Grabfelder; City Engineer Mader; Finance Director Filippo.

ACTION ON MINUTES:

The reading of the Minutes of the Special Council Meeting held September 9, 2021 was dispensed with. Mr. DeLisio moved to accept the Minutes as written; seconded by Mrs. Ganser. Ayes all; motion carried.

The reading of the Minutes of the Regular Council Meeting held September 14, 2021 was dispensed with. Mrs. Ganser moved to accept the Minutes as written; seconded by Mr. DiLalla. Ayes: D'Amico, DeLisio, DiLalla, Ganser, Milroy Stickan
Abstain: Hargate
Motion carried.

DEPARTMENT HEAD REPORTS:

Fire Chief's Report: Excused.

Police Chief's Report: Chief Cook requested suspension of the Third Reading on item #6, the Ordinance to enter into an agreement for wildlife services. The suspension is requested to enter into contract with the United States Department of Agriculture to begin a laser count of deer in the city and culling in November and January. The contract is approximately \$42,000 and Chief Cook indicated the City would be responsible for the butchering costs this year.

Chief Cook informed Council, the Police Department will receive the National Accreditation Award in November.

Chief Cook announced that the Civil Service Commission has scheduled the Chief's Assessment on November 13th and there are five (5) eligible candidates. Chief Cook responded to Mr. DiLalla's question that the City Charter requires applicants be current members of the city's police department. There are four (4) Sergeants and one (1) Lieutenant who are eligible.

Mr. DeLisio questioned if neighboring cities are also participating in culling. Chief Cook responded that Richmond Heights, South Euclid and Lyndhurst are participating.

Chief Cook reminded residents to lock their car doors parked in the driveway and keep their garage doors closed overnight. An announcement stating same will be placed in the city newsletter, the city's website and posted on the city's Fb page.

Service Director's Report: Director Belfiore stated the Service Department completed the installation of concrete at the intersection of Sandhurst and Lowell. Since last reported, approximately 55 yards of brush has been collected from residents' tree lawns. The Computer Round Up collected 6,500 pounds of electronics.

Director Belfiore announced Shred Day will be held Saturday, October 23 from 9 AM until 1 PM at the Service Department.

Building Commissioner's Report: Mr. Grabfelder informed Council that an occupancy permit has been issued to Progressive Insurance Company. The building should be fully occupied by November.

The bi-annual basin report was received from Mr. Mader and the Building Department sent out approximately 34 letters.

City Engineer's Report: Mr. Mader reported that the Bishop/Wilson Mills intersection project has the sewer work completed. The temporary pavement installation and pavement removal will begin this week. All four corners are becoming prepared for the foundations of the mast arms.

The contractor for the Road Program has poorly performed this year. The final application of asphalt is scheduled to be applied next week. There have been scheduling problems with the sub-contractor. The contractor has been put on notice and will be charged liquidated damages as the project was to be completed by October 1st. As the contractor has not completed the work according to the timeline, they will be charged for construction observation hours that exceeded the amount stated in the bid package. Residents will receive a letter explaining the situation and any phone calls should be directed to Mr. Mader.

The Highland Heights Park improvements require authorization to prepare plans and advertised for bid for the projects to be completed this year.

Mr. Mader requested suspension of the Second and Third readings on item #3, the Community Cost-Share Agreement. The Resolution is required by the Northeast Ohio Regional Sewer District to allow payment to the contractor for the Bishop/Wilson Mills intersection.

Finance Director's Report: Director Filippo reported that item #2 is a Resolution for the Northern Ohio Risk Management Agency Self-Insurance Pool. Director Filippo requested suspension of the Second and Third Readings to allow for payment by October 1st.

Director Filippo requested suspension of the Third reading on item #4, the Resolution setting the tax rate levies due to the County's September 30th deadline.

Director Filippo requested suspension of the Third reading on item #5, the appropriation amendment ordinance so that the adjustments can be made for the month of October.

COMMITTEE REPORTS:

Commission on Aging: No report.

Park & Recreation: Mr. DeLisio announced the Halloween Carnival set for Saturday, October 9th at the Barn Pavilion. Mr. DeLisio requested council members to volunteer for this event. Participants must register at City Hall as there is a \$3 admission for all guests age 4 and older.

Planning & Zoning: Mr. DiLalla stated the Planning and Zoning Commission met on September 27th and denied a variance to an existing fence at 1055 Colony Drive.

Mr. DiLalla requested the topic of solar panel legislation be brought before the next Committee of the Whole meeting.

Safety and Service Committee: No report.

Drainage Committee: Mr. Milroy stated the Drainage Committee met this evening and discussed the Stanwell area. Mayor Brunello will send an email to residents in the Roy/Renee area advising them that the City offers technical advice and the repairs or adjustments on private property are the responsibility of the homeowner. A new complaint on Oakview will be investigated.

Law Director's Report: Excused.

MAYOR'S REPORT: Mayor Brunello thanked the Community Day Committee, Police Department, Fire Department and Service Department for their efforts in providing a successful Community Day event. Mayor Brunello reported the financials for the Day which states a \$7,000 balance which will be applied to next year's event.

Mayor Brunello held a State of the City Address on August 26th at the Community Center and he thanked the residents for attending the event. The City Address is posted on the city's website.

The Park Conceptual Connectivity meeting was held on September 21st and the survey is available on the city's website for residents to participate until November 2nd.

Mayor Brunello announced that the improvements on the Council Chamber can be viewed by Council members before the next Council meeting.

Mayor Brunello announced the Lion's Club Annual Clambake will be held on October 9th at the Community Center and ticket information is available on the city's website.

Mayor Brunello announced the Lion's Club will hold the annual Rose Sale at five locations throughout the city on Sweetest Day.

Mayor Brunello commented that the last Music at the Gazebo was held on August 25th and these events throughout the summer featured talented musicians and was well received by the residents.

Mayor Brunello requested a motion be added to tonight's Council Agenda authorizing the City Engineer to prepare plans and specifications and advertise for bids for miscellaneous park projects.

PRESIDENT'S REPORT: Ms. Stickan

ITEMS TO BE REMOVED/ADDED TO THE AGENDA:

Moved by Mr. Milroy to add a motion authorizing the City Engineer to prepare plans and specifications and advertise for bids for miscellaneous park projects; seconded by Mrs. Ganser. Ayes all; motion carried

MEETING OPENED TO THE PUBLIC:

Mr. Jonathan Kolesar, 1068 Cranbrook Dr., and Mr. Paul Gabel from YellowLite, addressed Council offering assistance in drafting a new ordinance for solar panel installation.

NEW BUSINESS:

MOTION AUTHORIZING PLANS & SPECIFICATIONS: A motion was made by Mr. Milroy authorizing the City Engineer to prepare plans and specifications and advertise for bids for miscellaneous park projects; seconded by Mr. DiLalla. Ayes all; motion carried

MOTION AUTHORIZING CONTRACT: A motion was made by Ms. D'Amico authorizing a 2-year contract with A&S Animal Control for service calls and trapping related to Nuisance Animals at \$700.00 per month plus daily trapping and boarding charges; seconded by Mr. DeLisio. Ayes all; motion carried.

ADOPTION OF RESOLUTION 30-2021: Council listened to the First Reading in title only of Proposed Resolution 30-2021 which description is: "A Resolution authorizing payment not to exceed the amount of One Hundred Twenty-One Thousand Four Hundred Eighty-Three Dollars (\$121,483.00) to the Northern Ohio Risk Management Agency Self-Insurance Pool, Inc. (N.O.R.M.A.) and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings to allow for payment to N.O.R.M.A. Mrs. Ganser moved to suspend the Second and Third readings; seconded by Mrs. D'Amico. Ayes all; motion carried.

Mrs. Ganser moved to adopt; seconded by Ms. D'Amico. Ayes all; motion carried.

ADOPTION OF RESOLUTION 31-2021: Council listened to the First Reading in title only of Proposed Resolution 31-2021 which description is: "A Resolution authorizing a Community Cost-Share Agreement by and between the Northeast Ohio Regional Sewer District and the City of Highland Height and declaring an emergency. (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Second and Third readings. Mr. DiLalla moved to suspend the Second and Third readings; seconded by Mr. Milroy. Ayes all; motion carried.

Mr. Milroy moved to adopt; seconded by Mr. DiLalla. Ayes all; motion carried.

ADOPTION OF RESOLUTION 29-2021: Council listened to the Second Reading in title only of Proposed Resolution 29-2021 which description is: "A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies to be placed on the 2021 Tax Duplicate of the City of Highland Heights, Ohio and certifying the same to the County Fiscal Officer, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Director Filippo responded to Mr. Hargate's question that the rate stated in the ordinance is 4 mills.

Council was asked to suspend the Third Reading as requested by the Finance Director. Mr. DiLalla moved to suspend the Third Reading; seconded by Mr. DeLisio. Ayes all; motion carried.

Mrs. Ganser moved to adopt; seconded by Mr. DiLalla. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 27-2021: Council listened to the Second Reading in title only of Proposed Ordinance 27-2021 which description is: "An Ordinance appropriating for current expenses and other expenditures of the City of Highland Heights, Ohio, for the period commencing January 1, 2021 and ending December 31, 2021, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Third reading as requested by the Finance Director. Mr. DiLalla moved to suspend the Third Reading; seconded by Mr. DeLisio. Ayes all; motion carried.

Mrs. Ganser moved to enact; seconded by Mr. DiLalla. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 28-2021: Council listened to the Second Reading in title only of Proposed Ordinance 28-2021 which description is: "An Ordinance authorizing the Mayor to enter into an agreement with the United States Department of Agriculture to provide wildlife services, and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

Council was asked to suspend the Third reading as requested by the Police Chief. Mr. DiLalla moved to suspend the Third reading; seconded by Mr. Milroy. Ayes all; motion carried.

Mr. Milroy moved to enact; seconded by Mr. DeLisio. Ayes all; motion carried.

SECOND READING PROPOSED ORDINANCE 29-2021: Council listened to the Second Reading in title only of Proposed Ordinance 29-2021 which description is: "An Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency." (Mayor Chuck Brunello, Jr. & Council as a Whole)

ADJOURNMENT: A motion was made by Mr. DiLalla and seconded by Mr. DeLisio to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:40 p.m.

Clerk of Council

President of Council