

Please drop off or mail
completed application to:

Date & Time Filed _____

City of Highland Heights
5827 Highland Road
Highland Heights, Ohio 44143
440-461-2440

Application for Seasonal Employment

Please type or print clearly

Name _____

Last

First

Middle

Permanent Address _____

School Temporary Address _____

Home phone _____ Cell phone _____

Position Desired (*number 1, 2, 3 in order of preference*)

Pool Positions

_____ Pool Manager
(must be at least 21 years of age)

_____ Pool Assistant Manager
(must be properly certified)

_____ Swim Team Coach

_____ Swim Team Assistant Coach

_____ Water Safety Instructor
(must be properly certified)

_____ Lifeguard
(must be properly certified)

Day Camp Positions

_____ Day Camp Coordinator
(must be at least 21 years of age)

_____ Day Camp Counselor

_____ Day Camp Activities Specialist

_____ Day Camp Arts & Crafts Specialist

Maintenance Positions

_____ Pool Maintenance

_____ Park Maintenance

Educational Background

High School _____ Date of Graduation _____
College or University _____ Date of Graduation _____
Major Field _____ Minor Field _____

Other training or Certification (Include Lifeguarding, WSI, First-Aid, CPR – be as specific as possible. List dates certifications expire)

Work Experience (List present and past experiences including volunteer work)

1. Employer _____ From _____ To _____
Address _____ Phone _____
Description of Job Responsibilities:

2. Employer _____ From _____ To _____
Address _____
Description of Job Responsibilities:

3. Employer _____ From _____ To _____
Address _____
Description of Job Responsibilities:

References: List 3 personal references that city officials may contact for information regarding your application of employment. Describe the relationship. Do not list relatives.

1. Name _____ Phone _____
Relationship _____
2. Name _____ Phone _____
Relationship _____
3. Name _____ Phone _____
Relationship _____

Please answer the following questions:

1. Describe why you would be an asset as a summer employee with the City of Highland Heights.

2. Describe your most recent experience working with children.

3. If you have previously worked as a summer employee with the City of Highland Heights, how would you evaluate your past performance?
